

Participant information sheet

This study aims to measure and build confidence, improve competence, and raise expectations in using digital tools to support learning and teaching in Business and Law department, which will be conducted over the next 7 Months. This study will comprise two surveys (pre and post survey) between which several learning activities will be designed to build competence in digital tools. The surveys will look at your perceptions of digital tools for learning and you may be asked to attend a follow up focus group. The second survey will gauge how effective the learning activities were. All participation in this study is voluntary.

Data collection and storage In order to make this evaluation statistically significant personal data, your email address, will be captured to match up the pre and post survey. Your email address will also be used to contact you if you wish to be contacted for a follow up focus group. Once your data has been matched all identifying information will be destroyed. Throughout this process only the researchers will have access to this information, which will be stored on a secure university system. All published results will be anonymised. Survey data will be kept for 6 months after the completion of the project at which point it will be destroyed. All data will be stored on secure University systems.

Study withdrawal: You can withdraw from the study up without providing a reason. To do this you will need to send the “response ID” to the researcher contact found below. Your response ID will be issued at each point of data capture. For the survey your response ID will be provided when you save your response, for focus groups it will be provided by the researcher. If you completed both pre and post survey and 1 focus group you will have 3 response IDs. As the data will be anonymised, we can only ensure the data related to that ID will be removed when requested. If data has been connected to other data related to your contribution this will also be removed. It is your responsibility to keep a copy of the response IDs.

If you choose to withdraw your participation after the focus group has taken place, the research team will endeavour to do so, but be aware that it may not be possible to extract and destroy individual data due to the anonymised group nature of the data collection.

Student partners supporting research We will be taking expressions of interest to become a research partner in this project. If you choose to support the project in this way your survey data will be removed and destroyed and not form part of the analysis. You will not be asked to support the conduct of this research with any students that you know.

Any complaint about the way you have been dealt with during the study or any possible harm you might have suffered will be addressed. Please send your complaint to the person below who is a senior University official entirely independent of the study:

UG, PGT or PGR Student projects: Head of Student Achievement, Academic Services,
Southampton Solent University, East Park Terrace, Southampton SO14 0YN;
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Researchers

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